

BADEN-POWELL COUNCIL

Summer Camp Staff Application



Baden-Powell Council, BSA
2150 NYS RT 12
Binghamton, NY 13901
607-648-7888
<http://www.bpcouncil.org>



Information about employment; please read this section completely before continuing.

- Applicants are considered without regard to race, color, religion, and sex. National origin, age (if over 18, or 21 for certain positions), marital status, veteran status, or the presence of a disability that is unrelated to your ability to perform the job requested.
- The minimum age requirement is 15. BSA standards require a minimum age of 18 or 21 for some positions.
 - Counselors in Training (CIT) must be at least 14 years of age. Attendance at Staff Week is mandatory!
- Length of employment varies with job assignment. The majority of employment letters will run from June to August. List your specific arrival and departure dates on the application; some variation in dates may be considered.
- Applicants **must be registered members** of the Boy Scouts of America (Troop, Ship, Crew, Post) or agree to become registered before employment begins. The annual membership fee is \$33.00 and must be paid by the employee. The principles of the Scout Oath and Law must be practiced as a way of life.
- As a facility of the BSA, the staff is expected to set an example of excellence in Scouting, which includes the proper wearing of the uniform and adherence to Baden-Powell Council's standard of personal appearance. Inappropriate attire, jewelry, extreme hairstyles, and unkempt facial hair are not allowed.
- Salary is based on position responsibility with consideration given to the applicant's experience, knowledge, and certifications.
- **All Applicants Must:**
 - **Review the list of jobs in the various departments and indicate three preferences.**
 - **Complete the entire application, even if you have or have not worked at camp before.**
 - **Submit a resume.**
 - **Submit at least three letters of recommendation or the attached *Reference Forms* (at least one preferably from a member of your unit is required).**
- Some positions require the use of a council vehicle. You must supply a current driver's license at time of your interview, from your state of residence. Three violations or one DWI/DUI within the past three years will disqualify you from a driving position.
- Every applicant who is offered a job will be required to complete the Employment Eligibility Verification form (I-9), a tax withholding form (W2), BSA medical form(s), and any other federal/state required forms, as well as a BSA Membership Application.
- All adult volunteers will be required to successfully complete a background check.

Please return your completed application and reference letters to the Baden-Powell Council Camping Department at the address above as soon as possible. You will be contacted by e-mail by the Camp Director(s) if you have been selected for an interview based on the information you supplied on this application. Please make sure that all information is completed, legible, and truthful to the best of your knowledge. through one of the contact listings you have placed on the application. Please make sure all completed data on this form is legible, complete in full, and truthful to the best of your knowledge.



Incomplete Applications Will Not Be Reviewed



Baden-Powell Council
Boy Scouts of America
Summer Camp Staff Application

Check or Rank preference:

Camp Barton

Tuscarora Scout Reservation

Either

Please Type or Print:

Name _____
Last First Middle

Mailing Address _____
Street City State Zip

Permanent Address (If different) _____
Street City State Zip

Phone # (_____) _____ (_____) _____
(Home) (Business or Cell)

Staff Candidate Email Address: _____
(Failure to check e-mail may result in lack of communication concerning potential employment)

Parent E-mail (if under 18): _____

_____-_____-_____-_____-_____-_____-
Social Security Number Driver's License # State Exp.

Date of Birth: _____ (mm/dd/yyyy)

_____-_____-_____-_____-_____-_____-
Name and Phone Number of Person to Contact in an Emergency

Is there anything our Council should know that makes you unsuitable to work with children?

___ YES ___ NO

Have you ever been convicted of a criminal offense?

(You may answer no if your conviction has been ordered sealed, expunged, or eradicated)

___ YES** ___ NO

-A conviction of a crime is not an automatic bar to employment. All circumstances will be considered, including what you were convicted of and how long ago.

** Please provide complete information about the conviction by attaching a separate statement. .

Is there any reason you would not be able to drive a council vehicle? (i.e. DWI, moving violations, etc)

___ YES ___ NO

If yes to either, please explain

If selected as a seasonal employee which shirt size would be appropriate? Please Check

Small Medium Large X-Large XX-Large

SCOUTING EXPERIENCE

Years of Boy Scout Experience _____

Years of other Youth Organization Experience _____

What is your involvement at this time?

Currently registered as a _____
(Boy Scout, Explorer, Venture Scout, Sea Scout, SM, ASM, Adult Leader)

Unit /Troop # _____

Council _____

Number Years Tenure as a Youth _____ as an Adult _____ (18yrs of age)

BSA Rank: _____ Order of the Arrow: (Y / N) _____
Circle Indicate Rank

Unit/ Troop Offices Held:

Other Scouting Achievements:

Have you ever served on a camp staff? (Y / N)
Circle

Where /When? _____

Describe any BSA Training completed:

Are you involved with any other extracurricular activities (ie. Sports, Band etc...) If so, please describe:

What are your hobbies, Do you have any special talents? If so, please describe:

Indicate your experience in the following areas: (check all that apply)

AQUATIC EXPERIENCE

- BSA Boardsailing
- Canoeing MB
- Lifesaving MB
- Small Boat Sailing MB
- Red Cross Basic Rescue & Water Safety
- NCS Aquatics Certification
- BSA Snorkel
- Helmsman Program
- Motor boating MB
- Swimming MB
- Red Cross YMCA Advanced Lifesaving
- Safe Swim Defense Training
- BSA Lifeguard
- Intro to Scuba
- Rowing MB
- Waterskiing MB
- Red Cross WSI/YMCA Aquatic Director
- Safety Afloat Training

ECOLOGY/CONSERVATION EXPERIENCE

- Archaeology MB
- Energy MB
- Forestry MB
- Landscape Architecture MB
- Oceanography MB
- Soil & Water Conservation MB
- NCS Ecology Certification
- Astronomy MB
- Environmental Science MB
- Geology MB
- Mammal Study MB
- Plant Science MB
- Space Exploration MB
- Bird Study MB
- Fish & Wildlife Management MB
- Insect Study MB
- Nature MB
- Reptile & Amphibian Study MB
- Weather MB

OUTDOOR SKILLS/ SCOUTCRAFT EXPERIENCE

- Camping MB
- Fishing MB
- Leave No Trace Training
- Trek Safely Training
- NCS Outdoor Skills Certification
- Cooking MB
- Hiking MB
- Orienteering MB
- Wilderness Survival MB
- Sports MB
- Emergency Preparedness MB
- Cycling MB
- Pioneering MB
- Woodsman Program
- Athletics MB

SHOOTING SPORTS / FIELD SPORTS EXPERIENCE

- Climb on Safely Training
- NRA Hunter Safety
- Shotgun Shooting MB
- Archery MB
- COPE (Participant or Instructor)
- Personal Fitness MB
- Climbing MB
- Rifle MB
- NCS Shooting Sports Certification

HANDICRAFT EXPERIENCE

- Art MB
- Metalwork MB
- Pottery MB
- Basketry MB
- Model Design & Building MB
- Woodcarving MB
- Leatherwork MB
- Painting MB
- Indian Lore MB

PROGRAM EXPERIENCE

- Bugling MB
- Music MB
- Campfire Program
- Song Leading
- Game/ Activities Leader
- NCS Program Certification

MANAGEMENT EXPERIENCE & EAGLE REQUIRED MERIT BADGES

- Citizenship in the Community
- Communications
- Citizenship in the Nation
- Family Life
- Citizenship in the World
- Personal Management

HIGH ADVENTURE EXPERIENCE

- Sea Base (Florida)
- Trailmaster Program
- Philmont Scout Reservation
- Wilderness Survival Experience
- High Adventure Expedition

SAFETY/ MEDICAL

- First Aid MB

Please List Any Additional Merit Badges Below:

FIRST YEAR CAMPER EXPERIENCE

- Sidney Winter Program
- Trailblazer Program

OTHER NATIONAL CAMP SCHOOL CERTIFICATIONS

- Commissioner
- Management
- Chaplain
- Cub Scout (Management / Program)

NON- BSA CERTIFICATIONS

First Aid Certification: American Red Cross _____ (Exp Date) American Safety and Health Institute _____ (Exp Date)
 Certified First Responder Certification # _____ Exp Date _____
 Wilderness First Responder Certification Code _____ Agency _____ Exp Date _____
 Wilderness First Responder Instructor ID _____ Agency _____ Exp Date _____
 Nursing Experience: ____ Student ____ LPN ____ RN
 CPR Training: ARC (List Type) _____ Exp Date _____ Other _____
 ASHI (List Type) _____ Exp Date _____
 CPR Instructor: ARC _____ (Exp Date) _____
 ASHI _____ (Exp Date) _____
 Paramedic/EMT Level: _____ State _____ Cert # _____ Exp Date _____

STAFF POSITIONS

| | | |
|---|--|---|
| <p align="center"><u>Age 21 or Older.</u></p> <p>Camp Director (25 years +) Program Director Business Manager Shooting Sports Director Shotgun/Rifle Instructor Trailmaster Coordinator (Tuscarora) Wilderness Survival Coordinator (Tuscarora) Mountain Man Program Director Aquatics Director Kitchen Director/Head Cook Climbing Director Health Officer Chaplain</p> | <p align="center"><u>Age 18 or Older</u></p> <p>Commissioner Ecology Director Eagle's Nest Director (Tuscarora) Assistant Ranger Quartermaster (Tuscarora) Archery Instructor Assistant Cook Boulderling Instructor (Barton) Climbing Instructor (Tuscarora) Trading Post Manager Handicraft Director Helmsman Coordinator (Barton) Trailmaster Staff (Tuscarora) Mountain Man Staff (Tuscarora) Scoutcraft Director Woodsman/Endeavor Coordinator (Barton) Athletics/Sports Director Food Prep Lifeguard</p> | <p align="center"><u>Age 17 or Older</u></p> <p>Sidney Winter Coordinator (Barton) Junior Lifeguard Dining Hall Steward</p> |
| <p align="center"><u>Age 16 or Older</u></p> <p>Dishwasher Quartermaster (Barton) Ecology Head Instructor (Barton) Food Prep</p> | | <p align="center"><u>Age 15 or Older</u></p> <p>Ecology Instructor Sidney Winter Instructor (Barton) Scoutcraft Instructor Handicraft Instructor Sports Instructor Program Aide</p> |
| | | <p align="center"><u>Age 14 or Older</u></p> <p>Counselor in Training (CIT)</p> |

PREFERENCE OF EMPLOYMENT:

First _____

Second _____

Third _____

Dates available for employment (Please Be Specific)

From: _____ To: _____
Month / Day / Year *Month / Day / Year*

EDUCATIONAL BACKGROUND

| | | | | |
|-------------|-------|----------|----------------|------------------------------|
| High School | _____ | _____ | _____ | _____ |
| | Name | Location | Years attended | Graduation Date |
| College | _____ | _____ | _____ | _____ |
| | Name | Location | Years attended | Major Degree/Graduation Date |
| Other | _____ | _____ | _____ | _____ |
| | Name | Location | Years attended | Major Degree/Graduation Date |

Scholastic Honors:

Educational / Student Government Offices Held:

Languages Spoken (Other than English):

Final Grade Point Average: (High School – Max of 100 or Weighted GPA --- College – Out of 4.0)

EMPLOYMENT:

Present or Most Recent Employer: _____

May we contact? (Y / N) circle

Address: _____

Phone Number: (_____) _____

Employed From: _____ To _____

Job Title: _____

Supervisors Name _____

Brief Description of Duties (indicate significant responsibilities, accomplishments, and contributions):

Reason For Leaving:

Have you ever been discharged or asked to resign from any job? (Y / N) circle

If Yes, Why?

Are you aware of any limitations that you have which would prevent you from performing any of the positions for which you have applied?

_____ YES _____ NO (Please Initial)

If Yes, Explain:

Will you give the Baden-Powell Council permission to do a background check? _____ YES _____ NO (Please Initial)

REFERENCES: (Non -Relatives) Give name, address, phone numbers of those who have knowledge of your character, experience and ability.

- You will be expected to reside in housing provided by Baden-Powell Council as part of your employment. Most summer housing is in two person canvas tents on raised platforms containing cots and mattress. You are expected to live on site. Exceptions are limited and at the discretion of the Camp Director. **Housing in Cabins is very limited.**
- **No Pets allowed without approval of the Camp Director and Camp Ranger and only with proof of rabies vaccination.**
- **Housing for married couples and their families is very limited. If you need family housing, attach a letter detailing the extent of request giving ages and sex of each dependent. Family housing will not be available without a written requested approved by the Camp Director.**
- **Management reserves the right to enter your quarters for inspection at its discretion, without notification.**

I hereby make application for employment, and in accordance with the principles of the organization, subscribe to the Scout Oath or Promise, Law and Declaration of Religious Principle. I agree to be loyal to and cooperate fully with all the BSA policies, programs and management including those described in this application. I further agree to submit a completed Health and Medical Record upon my arrival, if selected. I understand that a personal interview may be required before employment will be granted. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including but not limited to any investigation of statements made regarding any previous criminal record. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge and denial of workers compensation benefits.

If in college, list the span of dates & time you will be available:

Applicant Signature

Date

Signature of parent if under 18

Date