



Camp Barton

BADEN-POWELL COUNCIL

2017 Summer Camp Staff Application

Baden-Powell Council, BSA
2150 NYS Route 12
Binghamton, NY 13901
(607) 648-7888
Fax (607) 648-7895
www.bpcouncil.org



Tuscarora Scout
Reservation

Important Information about employment; please read this section completely before continuing.

- Applicants are considered without regard to race, color, religion, sex, national origin, age (if over 18, or 21 for certain positions), marital status, veteran status, or the presence of a disability that is unrelated to your ability to perform the job requested.
- The minimum age requirement is 15. BSA standards require a minimum age of 18 or 21 for some positions.
 - Counselors in Training (CIT) must be at least 14 years of age.
 - Attendance at Staff week is mandatory for all employees.
- Length of employment varies with job assignment. The majority of employment letters will run from June to August. List your specific arrival and departure dates on the application; some variation in dates may be considered.
- Applicants must be currently registered with the Boy Scouts of America or become registered before employment begins. The annual membership fee is \$24.00 per year.
- As a facility of the BSA, the staff is expected to set an example of excellence in Scouting, which includes the proper wearing of the uniform and adherence to Baden-Powell Council's standard of personal appearance. Inappropriate attire, jewelry, extreme hairstyles, and unkempt facial hair are not allowed.
- Salary is based on position responsibility with consideration given to the applicant's experience, knowledge, and certifications.
- **All Applicants Must:**
 - **Review the list of jobs in the various departments and indicate three preferences.**
 - **Complete the entire application, even if you have worked at camp before.**
 - **Submit a resume' and at least three letters of recommendation or the attached *Reference Forms*. (One recommendation from a Leader in your unit is required if you are under the age of 18)**
- Some positions require the use of a council vehicle. You must supply a current driver's license at time of your interview, from your state of residence. Three violations or one DWI/DUI within the past three years will disqualify you from a driving position.
- Every applicant who is offered a job will be required to complete the Employment Eligibility Verification form (I-9), a tax withholding form (W2), BSA medical form(s), and any other federal/state required forms.
- All adult volunteers will be required to successfully complete a background check.
- All applicants agree to complete any necessary training for their position including Youth Protection and Unlawful Harassment Training.

Please return your completed application and reference letters to the Baden-Powell Council Camping Department at the address above as soon as possible. You will be contacted by the Camp Director(s) if you have been selected for an interview based on the information you supplied on this application. Please make sure that all information is completed, legible, and truthful to the best of your knowledge.

Baden-Powell Council

Boy Scouts of America Summer Camp Staff Application

Check or Rank preference:

Camp Barton

Tuscarora Scout Reservation

Either

Please Type or Print:

Name _____
Last First Middle

Mailing Address _____
Street City State Zip

Permanent Address (If different) _____
Street City State Zip

Phone # (_____) _____ (_____) _____
(Home) (Business or Cell)

Email Address: _____
(most frequently used)

_____-_____-_____-_____-_____-_____-_____-_____-_____-_____-
Social Security Number Driver's License # State Exp.

Date of Birth: _____ (mm/dd/yyyy)

_____-_____-_____-_____-_____-_____-_____-_____-_____-_____-
Name and Phone Number of Person to Contact in an Emergency

Is there anything our Council should know that makes you unsuitable to work with children?

___ YES ___ NO

Have you ever been convicted of a criminal offense?

(You may answer no if your conviction has been ordered sealed, expunged, or eradicated)

_____ YES** _____ NO

-A conviction of a crime is not an automatic bar to employment. All circumstances will be considered, including what you were convicted of and how long ago.

** Please provide complete information about the conviction by attaching a separate statement. .

Is there any reason you would not be able to drive a council vehicle? (i.e. DWI, moving violations, etc)

_____ YES _____ NO

If yes to either, please explain

If selected as a seasonal employee which shirt size would be appropriate? Please Check

Small Medium Large X-Large XX-Large

SCOUTING EXPERIENCE

Years of Boy Scout Experience _____

Years of other Youth Organization Experience _____

What is your involvement at this time?

Currently registered as a _____
(Boy Scout, Explorer, Venture Scout, Sea Scout, SM, ASM, Adult Leader)

Unit /Troop # _____

Council _____

Number Years Tenure as a Youth _____ as an Adult _____ (18yrs of age)

BSA Rank: _____ Order of the Arrow: (Y / N) _____
circle Indicate Rank

Unit/ Troop Offices Held:

Other Scouting Achievements:

Have you ever served on a camp staff? (Y / N)
Circle

Where /When? _____

Describe any BSA Training completed:

Are you involved with any other extracurricular activities (ie. Sports, Band etc...) If so, please describe:

What are your hobbies? Do you have any special talents? If so, please describe:

Indicate your experience in the following areas: (check all that apply)

AQUATIC EXPERIENCE

- BSA Boardsailing
- Canoeing MB
- Lifesaving MB
- Small Boat Sailing MB
- Red Cross Basic Rescue & Water Safety
- NCS Aquatics Certification
- BSA Snorkel
- Helmsman Program
- Motor boating MB
- Swimming MB
- Red Cross YMCA Advanced Lifesaving
- Safe Swim Defense Training
- BSA Lifeguard
- Intro to Scuba
- Rowing MB
- Waterskiing MB
- Red Cross WSI/YMCA Aquatic Director
- Safety Afloat Training

ECOLOGY/CONSERVATION EXPERIENCE

- Archaeology MB
- Energy MB
- Forestry MB
- Landscape Architecture MB
- Oceanography MB
- Soil & Water Conservation MB
- NCS Ecology Certification
- Astronomy MB
- Environmental Science MB
- Geology MB
- Mammal Study MB
- Plant Science MB
- Space Exploration MB
- Bird Study MB
- Fish & Wildlife Management MB
- Insect Study MB
- Nature MB
- Reptile & Amphibian Study MB
- Weather MB

OUTDOOR SKILLS/ SCOUTCRAFT EXPERIENCE

- Camping MB
- Fishing MB
- Leave No Trace Training
- Trek Safely Training
- NCS Outdoor Skills Certification
- Cooking MB
- Hiking MB
- Orienteering MB
- Wilderness Survival MB
- Emergency Preparedness MB
- Indian Lore MB
- Pioneering MB
- Woodsman Program

SHOOTING SPORTS / FIELD SPORTS EXPERIENCE

- Athletics MB
- Climb on Safely Training
- NRA Hunter Safety
- Shotgun Shooting MB
- Archery MB
- COPE (Participant or Instructor)
- Personal Fitness MB
- Sports MB
- Climbing MB
- Cycling MB
- Rifle MB
- NCS Shooting Sports Certification

HANDICRAFT EXPERIENCE

- Art MB
- Metalwork MB
- Pottery MB
- Basketry MB
- Model Design & Building MB
- Woodcarving MB
- Leatherwork MB
- Painting MB

PROGRAM EXPERIENCE

- Bugling MB
- Music MB
- Campfire Program
- Song Leading
- Game/ Activities Leader
- NCS Program Certification

MANAGEMENT EXPERIENCE & EAGLE REQUIRED MERIT BADGES

- Citizenship in the Community
- Communications
- Citizenship in the Nation
- Family Life
- Citizenship in the World
- Personal Management

HIGH ADVENTURE EXPERIENCE

- Sea Base (Florida)
- Trailmaster Program
- Philmont Scout Reservation
- Wilderness Survival Experience
- High Adventure Expedition

SAFETY/ MEDICAL

- First Aid MB

Please List Any Additional Merit Badges Below:

FIRST YEAR CAMPER EXPERIENCE

- Sidney Winter Program
- Trailblazer Program

OTHER NATIONAL CAMP SCHOOL CERTIFICATIONS

- Commissioner
- Management
- Chaplain
- Cub Scout (Management / Program)

NON- BSA CERTIFICATIONS

First Aid Certification: American Red Cross _____ (Exp Date) American Heart Association _____ (Exp Date)
 Certified First Responder Certification # _____ Exp Date _____
 Nursing Experience: ____ Student ____ LPN ____ RN
 CPR Training: ARC (List Type) _____ Exp Date _____
 AHA (List Type) _____ Exp Date _____
 CPR Instructor: ARC _____ (Exp Date) _____
 AHA _____ (Exp Date) _____
 Medical Student (Y / N) please circle
 Paramedic/EMT Level: _____ State _____ Cert # _____ Exp Date _____

STAFF POSITIONS

<p align="center"><u>Age 21 or Older.</u></p> <p>Camp Director (25 years +) Assistant Camp Director Program Director Business Manager Shooting Sports/ Field Sports Director Trailmaster Coordinator Wilderness Survival Coordinator Aquatics Director Kitchen Manager Provisional/ Trail to Eagle Scoutmaster</p>	<p align="center"><u>Age 18 or Older</u></p> <p>Commissioner Assistant Aquatic Director Ecology Director Assistant Ranger Archery Instructor Assistant Cook Climbing Director Health Officer Trading Post Manager Handicraft Director Helmsman Coordinator Trailmaster Assistant /Staff Wilderness Survival Assistant /Staff Outdoor Skills Director Woodsman Coordinator Chaplain Head Lifeguard Climbing Instructor</p>	<p align="center"><u>Age 17 or Older</u></p> <p>Scoutcraft Coordinator Assistant Ecology Director Ecology Head Instructor Sidney Winter Coordinator Trailblazer Director Lifeguard</p>
<p align="center"><u>Age 16 or Older</u></p> <p>Assistant Scoutcraft Coordinator /Director Dinning Hall Steward Head Dishwasher Quartermaster Junior Lifeguard Ecology Head Instructor Food Prep</p>	<p align="center"><u>Age 14 or Older</u></p> <p>Counselor in Training (CIT)</p>	<p align="center"><u>Age 15 or Older</u></p> <p>Rifle Range Instructor/Aide Archery Range Instructor/Aide Ecology Instructor Sidney Winter Instructor Trailblazer Instructor Scoutcraft Instructor Trading Post Assistant Handicraft Instructor Aquatics Program Aide Program Aide Dishwasher</p>

PREFERENCE OF EMPLOYMENT:

First _____

Second _____

Third _____

Dates available for employment (Please Be Specific)

From: _____ To: _____
Month / Day / Year *Month / Day / Year*

EDUCATIONAL BACKGROUND

High School	_____	_____	_____	_____
	Name	Location	Years attended	Graduation Date
College	_____	_____	_____	_____
	Name	Location	Years attended	Major Degree/Graduation Date
Other	_____	_____	_____	_____
	Name	Location	Years attended	Major Degree/Graduation Date

Scholastic Honors:

Educational / Student Government Offices Held:

Languages Spoken (Other than English):

Final Grade Point Average: (High School – Max of 100 or Weighted GPA --- College – Out of 4.0) _____

EMPLOYMENT:

Present or Most Recent Employer: _____

May we contact? (Y / N) circle

Address: _____

Phone Number: (_____) _____

Employed From: _____ To _____

Job Title: _____

Supervisors Name _____

Brief Description of Duties (indicate significant responsibilities, accomplishments, and contributions):

Reason For Leaving: _____

Have you ever been discharged or asked to resign from any job? (Y / N) circle

If Yes, Why?

Are you aware of any limitations that you have which would prevent you from performing any of the positions for which you have applied?
 _____ YES _____ NO (Please Initial)

If Yes, Explain:

Will you give the Baden-Powell Council permission to do a background check? _____ YES _____ NO (Please Initial)

REFERENCES: (Non -Relatives) Give name, address, phone numbers of those who have knowledge of your character, experience and ability.

- You will be expected to reside in housing provided by Baden-Powell Council as part of your employment. Most summer housing is in two person canvas tents on raised platforms containing cots and mattress.
- Housing for married couples and their families is very limited. If you need family housing, attach a letter detailing the extent of request giving ages and sex of each dependent. Family housing will not be available without a written request approved by the Camp Director.
- Management reserves the right to enter your quarters for inspection at its discretion.

I hereby make application for employment, and in accordance with the principles of the organization, subscribe to the Scout Oath or Promise, Law and Declaration of Religious Principle. I agree to be loyal to and cooperate fully with all the BSA policies, programs and management including those described in this application. I further agree to submit a completed Health and Medical Record upon my arrival, if selected. I understand that a personal interview may be required before employment will be granted. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including but not limited to any investigation of statements made regarding any previous criminal record. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge and denial of workers compensation benefits.

I will be available for an interview as follows:

Best days of the week _____

Best times of the day _____

If in college, list the span of dates & time you will be available:

 Applicant Signature Date

 Signature of parent if under 18 Date

For Use By Employer Only

Applicant Granted Interview Yes No

Interview Completed: _____ (mm/dd/yyyy)

Employment Position: _____

Employment Department: _____

Salary Amount: _____

Contract Received: _____ (mm/dd/yyyy)

Additional Notes: _____
